California Department of Health Services Licensing and Certification Program (L&C) Aide and Technician Certification Section (ATCS) 1615 Capitol Avenue, MS 3301 P.O. Box 997416 Sacramento, CA 95899-7416

CERTIFIED NURSE ASSISTANT (916) 327-2445 IN-SERVICE TRAINING/CONTINUING EDUCATION

FOR RENEWAL APPLICANTS ONLY (See reverse for general information)

Name		Social Security number		
California CNA certificate number		Expiration date		
YOU ARE REQUIRED TO ACCUMULATE *48 IN-SECERTIFICATION PERIOD.	ERVICE TRAINING/CONTI	NUING EDUCATION	HOURS DUR	ING EACH
*If you received less than two years on your initial certific received more than 2 years on your initial certification, you w	ation, these hours can be pr vill not be required to get more	orated at the rate of two than 48 hours.	hours per mo	onth. If you
YOU WILL NOT BE REQUIRED TO SUBMIT THIS FOR documentation of these hours if asked to do so by the Air however, it must follow this same format. Class time cannot needed.	de and Technician Certification	on Section (ATCS). You	ı may substitut	e this form
TITLE OF IN-SERVICE TRAINING OR CONTINUING EDUCATION COURSE AND SUBJECT	NAME AND TELEPH APPROVED PLAC		ATTENDANCE DATES	NUMBER OF HOURS ATTENDED
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Signature of applicant

TITLE OF IN-SERVICE TRAINING OR CONTINUING EDUCATION COURSE AND SUBJECT	NAME AND TELEPHONE NUMBER OF APPROVED PLACE OF TRAINING	ATTENDANCE DATES	NUMBER OF HOURS ATTENDED
TOTAL THIS PAGE (Add total for this page to front and total both pages)			

(If more space is needed, use additional pages.)

GENERAL INFORMATION

Skilled nursing facilities are required to provide a minimum of 24 hours of in-service classes per year to enhance the skills of a Certified Nurse Assistant (CNA) or address any performance issues. CNAs are to receive the normal hourly wage for attending the class on their regularly scheduled shift or during another shift, if mutually agreed upon by the CNA and the facility.

In-service Training: All DHS-approved in-service training classes are accepted.

Continuing Education Units (CEUs): Continuing education classes may be taken at DHS-approved providers, community/state colleges, adult education or regional occupation programs (ROPs), general acute care hospitals, American Red Cross, home health agencies, state long-term care ombudsman, or providers approved by the nursing boards. **HOME STUDY IS NOT ACCEPTABLE.**

Home Health Aide Training (40-hour program): 26 hours of the 40-hour training program may count toward CEUs.

L.V.N./R.N. Programs: CNA certificate holders will be given credit for time in these programs by listing the courses taken and converting the units to hours as follows: semester unit=15 hours, guarter unit=10 hours.

A partial (but not limited to) list of acceptable continuing education classes are Anatomy, Physiology, Biology, Microbiology, Psychology, Chemistry, Anthropology, Cultural Anthropology, Sociology, Pharmacology, Medical Terminology, Epidemiology, Environmental Medicine, Communication, Stress Management, Hygiene/Health, Nutrition, Languages, Diseases, Physiotherapeutics, Massage, Therapeutic Physical Training, CPR, Ethics, Child Development, Maternal Health, Pediatrics, Geriatric courses, Sign Language, Environmental Medicine, Holistic Medicine, Phlebotomy, or First Aid.

INFORMATION COLLECTION AND ACCESS—PRIVACY STATEMENT

The information is requested by the California Department of Health Services, Licensing and Certification, Aide and Technician Certification Section (ATCS) under Health and Safety Code, Sections 1337 through 1338.5 in order to process requests for nurse assistant certification. Providing this information is mandatory for purposes of identification only in order to fulfill the State's responsibilities under federal regulations (42 CFR 483.151 through 483.156). The Department will not disclose this information to any inquirer. For more information, contact ATCS at the address on the front of this form.